

Logistics Committee
Notes
09-02-2020

Call to Order: 10:03 AM

Commissioners Present: Maya Davis, Elizabeth Hughes
Attendees: Will Schwarz Timothy Baker, Chris Haley, Emily Oland Squires

Agenda Items:

- Interim Report
 - MLTRC Panel Logistics
 - Introductory Letters to Coalitions
 - Oral History Project
 - Next Steps
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Interim Report

Commissioner Davis gave an update on the Interim Report, which is close to completion. She informed the committee that we were given an extension by Commission Legal Counsel for further review and edits.

MLTRC Panel

Chris Haley, who proposed the MLTRC Town Hall meeting gave an update for the event which will be taking place the evening of September 16, 2020. The Maryland Lynching Memorial Project will be hosting the event via Zoom and will also handle the registration. He inquired about where the information on the panel was circulated and how we could further promote the event. Commissioner Davis suggested that to further reach additional audience members if the Zoom meeting could be posted on Facebook.

Introductory Letters To Coalitions

MLTRC staff member, Will Schwarz, will be sending out letters of introduction between County Coalition chairs and MLTRC commissioners that were assigned to those counties. The purpose of the introduction is to build a relationship between the coalitions and the Commissioners who will represent those counties during the public hearings. This will help facilitate a list of individuals to participate in the hearings as well as establish meeting locations if they are able to be held in person.

Oral History Project

State Archivist, Tim Baker, reached out to *TheirStory/Aviary* to let them know that the Friends of the Maryland State Archives is interested in pursuing a relationship with them for the purpose of the MLTRC to conduct Oral Interviews. The Friends of the Maryland State Archives has

committed \$7500 towards purchasing the license. The State Archives currently has a grant out to support this effort, but it is important that we not attempt to acquire the software just yet until we hear back from the grant. At the moment Mr. Baker suggests holding off on oral history until we make sure we have the technical know-how to use the product. In the interim if there is a necessity to begin the interview, they should be run through webex and uploaded to TheirStory at a later date once it is acquired. A small group including the Chair, Vice chair, Mr. Baker and Commissioner Davis met with Ms. Kristin McFarlane who suggested exploring other options to ensure a fair bidding process.

Next Steps

- It was recommended by MLTRC Staff member Will Schwarz that we move forward with discussion on the logistical arrangements for hearings.
- Schedule or timeline for doing some of the work that needs to be done.
- Recognizing that we don't know when public hearings will be able to be scheduled we need to come up with plan B.